The normal, expected pattern of arrival and departure for Scout campers at Rotary Scout Reservation is:

Campers arrive on Sunday afternoon with their Scoutmaster and/or parents. They spend the entire week at camp and depart on Saturday with their Scoutmaster and/or parents. Any variation from this pattern needs to be recorded and verified. During the normal process, the Scoutmaster or Troop Camp Leader is responsible to check-in all members of the Troop upon arrival at camp and to check-out all members of the Troop at the time of departure.

Occasionally it becomes necessary for a camper to arrive late, leave camp temporarily, or depart early. In each case, the camper is required to check-in or check-out personally with the camp office staff. When leaving camp property they are required to indicate: the purpose of their trip or cause of their early departure, their means of transportation, and the name of their driver. They must also indicate the name and relationship of the responsible adult (over the age of 21) with whom they are leaving. The responsible adult is to sign the camper release form accepting responsibility for the youth.

No camper will be permitted to depart from camp without the approval of their custodial parent or guardian. This approval is expected to be provided in advance, in writing. The camp reserves the right to confirm the early departures of all campers. The Twin Rivers Council will honor and enforce to the best of its ability, and to the extent that it has actual knowledge of, any court order restricting child custody, when a copy of court ordered custody limitations has been provided to the council and/or camp. Non-document requests will be shared with non-custodial parents, but will not be enforced. In the event an individual attempts to violate the provisions of a custodial order, the Twin Rivers Council will inform appropriate law enforcement officials.

**CUSTODIAL PERMISSION TO LEAVE CAMP**

National BSA policy requires permission of the parent or legal guardian for the scout to leave camp for reasons other than camp activities. The Scoutmaster is responsible for obtaining permission and signing youth in and out of camp at the Administration Building. The permission slip must be given to the Camp Director or the Office Staff prior to the youth leaving camp and must include appropriate signatures and list the person responsible for the youth while he is not at camp. This permission slip must also include dates and time youth will not be in camp.

Name of Scout ____________________________________________ Troop # __________

As the parent/guardian of the above named Scout I give my permission for him to leave

Rotary Scout Reservation with ____________________________________________

Reason for leaving ____________________________________________

Leaving Camp (Date and Time) ________________________________

Return to Camp (Date and Time) ________________________________

Parental/Guardian Signature ____________________________________________

Emergency Phone Number ____________________________________________

Contact Person ____________________________________________

Scoutmaster Signature ____________________________________________