



# ROTARY SCOUT RESERVATION

## 2025 CUB SCOUT RESIDENT CAMP PLANNING GUIDE

Rotary Scout Reservation  
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# WELCOME!

Welcome to Rotary Scout Reservation, a 1,300 acre wilderness adventure area in Upstate New York. RSR is owned and operated by the Twin Rivers Council, Scouting America, and offers four weeks of Scouts BSA summer camp programs, in addition to Cub Scout resident camp and day camp.

The experienced staff members at Rotary Scout Reservation are trained to provide the most exciting, high quality outdoor program for Scouts.

Our age-appropriate Cub Scout resident camp program features:

- Swimming and Boating
- Archery, Slingshots, and BBs
- Fishing
- Crafts
- Scout Skills
- STEM
- Ecology and Conservation
- Sports & Games
- First Aid & Safety Skills

This guide is offered to provide the basic information you need to help plan your summer camp experience. For additional resources, and for all of the latest information on Rotary Scout Reservation, please visit our website at [www.rsrbsa.org](http://www.rsrbsa.org).

## Contact Us

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# Cub Scout Resident Camp

## Program Design

Cub Scout resident camp is a fun outdoor program for Cub Scouts going into First Grade and older (Tiger, Wolf, Bear, Webelos, and Arrow of Light). Cub Scouts participate with a parent or with their pack or den.

The program is designed for Scouts to have a great time and participate in outdoor adventures with their friends and fellow Scouts.

Our highly trained staff will lead Scouts in program activities throughout the day.

These activities often overlap with elements of the Cub Scout advancement program, though advancement is not the primary goal of Cub Scout resident camp. Scouts will receive a record of all activities they completed, though it is not the intent that all elements of a particular rank or Cub Scout Adventure will be completed at camp.

Cub Scout resident camp is all about having fun and developing a love of the great outdoors!



## Program Schedule

Scouts at Cub Scout resident camp will follow a round-robin program each day, beginning on the afternoon of the first day and continuing through the morning of day four. These sessions are scheduled from 9:00 AM - 12:00 PM and 2:00 PM - 5:00 PM. Each one hour session will incorporate 45 minutes of activity and 15 minutes to allow for a break and travel time to the next activity. Additional programs will be offered in the evenings, including a camp-wide campfire, and other optional activities.

Scouts will travel in dens, with their adult partners helping to provide supervision, and families with multiple Cub Scouts will be kept together in the same den. Within each program area, activities will be differentiated as appropriate to meet the needs, interests and rank of each Cub Scout.

Each den will receive a specific program rotation schedule when they arrive at camp. Please see the master schedule in this guide for more details.

## Camping

All Cub Scouts and adult participants will be assigned to a campsite. Scouts from the same home pack or den will be placed together in the same campsite. Mixed units will be created for those Scouts attending without their pack.

The camp provides tents for all participants. These tents are 9' x 7' canvas wall tents on a raised wooden platform, as shown on the right, and each tent contains two cots. There is room under each cot to stow personal gear. Participants do need to bring their own sleeping bags or blankets, as these are not provided.

Each campsite also features a 19' x 20' pavilion, picnic tables, a campfire ring, and a latrine.



# Resident Camp Schedule

## Day 1 (Sunday/Wednesday)

12:45 PM	Scouts and Packs may begin gathering in Parking Lot
	<ul style="list-style-type: none"> <li>• Please do not arrive before 12:45 PM</li> </ul>
1:00 PM	Camp Opens and Check in Begins
	<ul style="list-style-type: none"> <li>• Scouts and adult participants will be escorted to check-in at the Cub Scout Pavilion across from the parking lot</li> <li>• <b>Please bring health forms and any medication to the check-in</b></li> <li>• Scouts and adult participants will be checked-in</li> <li>• Scouts and adult participants will see the health officer for medical review and distribution of buddy tags (buddy tags are used for swimming and boating).</li> <li>• Scouts and adult participants will be guided to the campsite by a Staff Guide</li> <li>• Due to limited space on the camp roads, it is not possible to allow each family to drive to the campsite. Wheel barrows are available for use during check in. Packs may be provided a vehicle pass to permit one vehicle to transport belongings for the group.</li> </ul>
2:00 PM	Afternoon Program Begins (Approximate time upon conclusion of check-in)
6:00 PM	Dining Hall Orientation & Dinner
6:45 PM	Evening Retreat at Parade Field behind Dining Hall
7:30 PM	Opening Campfire at Baden-Powell Campfire Area

## Day 2 and 3

7:50 AM	Flag Raising	Parade Field (Behind Dining Hall)
8:00 AM	Breakfast	Dining Hall
9:00 AM	Morning Program (Round robin until 12:00 PM)	Program Areas
12:30 PM	Lunch	Dining Hall
2:00 PM	Afternoon Program (Round robin until 5:00 PM)	Program Areas
5:50 PM	Evening Retreat	Parade Field
6:00 PM	Dinner	Dining Hall
7:00 PM	Open Program	See Daily Schedule for Options

## Day 4 (Wednesday/Saturday)

7:50 AM	Flag Raising	Parade Field
8:00 AM	Breakfast	Dining Hall
9:00 AM	Closing Ceremony	Parade Field
10:00 AM	Dismissal	

**Program Note:** During Morning and Afternoon Program times, Scouts will travel as dens to programs based upon a pre-determined schedule provided at check-in. Programs will begin at the top of the hour and last approximately 45 minutes, with 15 minutes for break/travel between sessions.



# Planning for Summer Camp

## RSR 2025 Summer Camp Season

<b>Week 1</b>	July 6-12, 2025	Scouts BSA Resident Camp
<b>Week 2</b>	July 13-19, 2025	Scouts BSA Resident Camp
<b>Week 3</b>	July 20-26, 2025	Scouts BSA Resident Camp
<b>Week 4</b>	July 27-30, 2025	Cub Scout Resident Camp Session I
	July 30-August 2, 2025	Cub Scout Resident Camp Session II
<b>Week 5</b>	August 3-9, 2025	Scouts BSA Resident Camp (STEM Week)
<b>Week 6</b>	August 11-15, 2025	Cub Scout Day Camp

## Cub Scout Resident Camp Registration

- Packs or individual Scouts (with accompanying parent) may register for Cub Scout Resident Camp at <https://scoutingevent.com/364-94017>.
- Once a registration has been set up, additional payments can be submitted by logging in to the registrant's [ScoutingEvent account](#).
- Registration for Cub Scout Resident Camp closes July 20.

## Black Pug

All camp registrations are processed through the Black Pug registration system.

- To place a unit deposit or create a **new** camp registration, visit [www.rsrbsa.org](http://www.rsrbsa.org) or [www.trcscouting.org/calendar](http://www.trcscouting.org/calendar), follow the link to the camp registration, and select the session you would like to attend.
- To update an **existing** registration by adding Scouts or adults, or submitting payments, the camp contact should sign into their Black Pug account. Select the pack number from the "Activity" drop down menu, then select the camp registration, followed by "View Registration".
- Units may choose to activate the Parent Portal if they want to give parents access to make payments and select merit badges for their specific child.
- For Black Pug tutorial videos, please visit [www.rsrbsa.org/resources](http://www.rsrbsa.org/resources).

## Cub Scout Resident Camp Fees

Please note that our ALL INCLUSIVE camp fee includes the cost of all program materials.

**The regular fee applies when paid in full by JUNE 1st. After that, a \$50 late charge is applied.**

Each Scout registered will receive a camp t-shirt! Adults may purchase an optional t-shirt for themselves during registration.

<b>Youth Regular Fee:</b>	\$275	(Paid in full by June 1)
<b>Youth Late Fee:</b>	\$325	(Paid in full after June 1)

## Adult Supervision

The summer camp staff at RSR will provide a high quality food service and a safe and fun program throughout the day. However, the staff does not supervise Scouts overnight in the campsites. Cub Scouts attending resident camp must be accompanied by responsible adult supervision. This requirement may be met in one of two ways:

- The Cub Scout attends camp accompanied by their parent or legal guardian, or
- The Cub Scout attends camp as a member of a pack or den, with adult leader supervision provided by the unit. The minimum leadership requirements for a unit attending camp is a ratio of two adults to a maximum of eight youth, and one adult for each additional four youth (or part thereof).

**Every adult in camp is required to meet certain BSA and New York State standards, as detailed in the Youth Protection section below.** Please review these requirements carefully, as there are certain requirements that must be met well before arrival at camp.

In order to help keep costs low for our Scouts, an adult participant fee has been established:

**Adult Fee:** \$100

Den chiefs are Scouts BSA-registered youths who have been trained to assist adult leaders in supporting younger Cub Scouts. Den chiefs are welcome to attend Cub Scout resident camp in a support role with their pack.

**Den Chief Fee:** \$100

## Twin Rivers Council Adult Training Incentive

To increase the amount of fully trained Twin Rivers Council unit leaders as well as reduce costs for Twin Rivers Council units to attend summer camp at either Rotary Scout Reservation or Camp Wapominee in 2025, the Council Board of Directors has approved the following policy:

Any Twin Rivers Council unit that has at least **70%** of its unit leaders trained per Scouting America's records in advance of 2025 summer camp will receive a **\$150** credit to apply to its unit's cost for:

- Scouts BSA resident camp (Wapominee or Rotary), or
- Cub Scout resident camp (Rotary), or
- Cub Scout day camp (Rotary or Wapominee)

Furthermore,

If the unit is at least **80%** trained, its summer camp credit becomes **\$300**

If the unit is at least **90%** trained, its summer camp credit becomes **\$450**

if the unit is **100%** trained, the summer camp credit becomes **\$600**

This credit is not available to non-Twin Rivers Council units. the credit is not transferrable to units attending summer camp out-of-council. If the earned credit is not used for 2025 summer camp at Rotary Scout Reservation or Camp Wapominee, it expires.

## Camperships

The Twin Rivers Council provides partial need-based camperships to ensure that all youth have the opportunity to attend summer camp. Troops are encouraged to participate in fundraising opportunities (such as popcorn sales) to help defray the cost of camp for their members.

The online campership application is designed to be completed by the Scout's family and is available at [www.rsrbsa.org](http://www.rsrbsa.org). Please submit applications by **April 1** so that the campership committee can review all applications and provide timely award information to families and units prior to the final payment deadline.



## Twin Rivers Council Refund Policy

Months before camp opens extensive planning, purchasing, and staff contractual agreements are all set in place, among other things. Due to these types of commitments, it is not practical to give full refunds.

Event fees are non-refundable except as permitted by this Policy. No refunds will be allowed after 30 days following the event date. Any refund request shall be in writing and filed with the Twin Rivers Council Service Center within 30 days of the event establishing the following:

- The registered participant at the time of the event had an illness or medical condition which prevented participation. The refund request shall be supported by a statement signed by a doctor or qualified health care professional.
- The death of parent, grandparent, brother, sister, or household member. The Council will consider other tragedies which may affect the participant on a case-by-case basis.
- The Scout was required to attend summer school. Documentation from the school must be provided with the request in writing, and must be submitted no later than July 1st. Scouts should be encouraged to attend camp in a later session that not conflict with school, if possible.

All requests for refunds must be in writing and made within 30 days of the event.

Only an employee of the Council, serving as staff adviser for the event, may authorize a refund for a Council sponsored event.

The amount of any refund shall be equal to the money paid to the Council, minus any deposit and money sent by the Council to another agency or company to cover the cost of the registered participant. Any money that has been sent to another agency or company is considered issued and not refundable.

Checks will be issued after September 15th.

# Youth Protection Protocols

## National YPT Guidelines

Ensuring a safe and welcoming experience for all youth at camp is our number one responsibility. To ensure the safety of all guests at camp, units are expected to work with the camp administration to ensure compliance with all Scouting America Youth Protection Policies.

## Adult Registration Requirements

All adults (age 18+) accompanying Cub Scouts to summer resident camp must:

1. Have current certification in **Scouting America Youth Protection** training and
2. Be cleared **prior** to camp by the **New York State Sex Offender Registry**

This applies to any adults (age 18+) who are staying overnight and any adults who may not be staying overnight but are considered part of the unit's supervision ration (i.e. "day shift" supervision)

### Pack Leadership

In addition to the requirements above, all adults accompanying Scouts to camp as the leaders of a pack or den are required to register with Scouting America as a leader with that pack, including completion of the criminal background check. This registration must be completed prior to camp.

A pack or den with female Cub Scouts must include at least one female registered adult leader, age 21+.

### Parent/Guardian Exception

Cub Scout parents or legal guardians taking part in an overnight Cub Scout program with their own child or legal ward are not required to register as leaders. All adults must review the "[How to Protect your Children from Child Abuse: A Parent's Guide](#)" that can be found in the front of each Cub Scout Handbook. In addition, the parent or legal guardian must be accompanied by a registered leader at any time they are with youth members other than their own child/ward. All other overnight adults must be currently registered in an adult fee required position.

Non-Twin Rivers Council units are required to provide confirmation of Youth Protection (YPT) and Scouting America registration status at check-in for all adult participants. Adult registration and YPT status can be printed from [myscouting.org](https://myscouting.org) or Scoutbook

## Adult Leader Verification/NYS Sex Offender Registry Review

The camp administration will submit the names of all adults to the NYS Department of Criminal Justice Services for Sex Offender Registry review prior to camp. This is done at no cost to the units or adults, but all adults need to provide the required information to the camp **prior to June 1st**.

Pre-clearance of all adults is essential. Adults may not be able to be cleared upon their arrival at camp, particularly if the state office is closed for the weekend or evening. **Any adult who is not pre-cleared will not be allowed to stay in camp.**

**Prior to June 1st all adults attending Cub Scout resident camp must be registered online through Black Pug.**

The following information must be provided for each adult during online registration:

- First and Last Name (legal name)
- Date Completed Youth Protection Training
- Complete Date of Birth
- Scouting America Registration Status



# Scouting's Barriers to Abuse

Scouting America's Barriers to Abuse are designed to ensure the safety and wellbeing of all participants. Please review the Barriers to Abuse below as they relate to the summer resident camp environment. For the complete, current national guide to Youth Protection and Adult leadership visit [www.scouting.org](http://www.scouting.org).

## Adult Supervision

Two registered adult leaders 21 years of age or over are required at all Scouting activities, including all meetings. There must be a registered female adult leader 21 years of age or over in every unit serving females. A registered female adult leader 21 years of age or over must be present for any activity involving female youth or female adult program participants.

Notwithstanding the minimum leader requirements, age and program-appropriate supervision must always be provided.

All adults staying overnight in connection with a Scouting activity must be currently registered as an adult volunteer or an adult program participant. Adult volunteers must register in the position(s) they are serving in. Registration as a merit badge counselor position does not meet this requirement.

One-on-one contact between adult leaders and youth members is prohibited both inside and outside of Scouting.

- In situations requiring a personal conference, the meeting is to be conducted with the knowledge and in view of other adults and/or youth.
- Private online communications (texting, phone calls, chat, IM, etc.) must include another registered leader or parent.
- Communication by way of social media (Facebook, Snapchat, etc.) must include another registered leader or parent.

Discipline must be constructive.

- Discipline must reflect Scouting's values.
- Corporal punishment is never permitted.
- Disciplinary activities involving isolation, humiliation, or ridicule are also prohibited.

## Responsibility

Leaders must ensure that all participating in Scouting activities abide by the Scout Oath and Scout Law.

Adult leaders and youth members share the responsibility for the safety of all participants in the program, including adherence to Youth Protection and health and safety policies.

- Adult leaders are responsible for monitoring behavior and intervening when necessary.
- Physical violence, sexual activity, emotional abuse, spiritual abuse, unauthorized weapons, hazing, discrimination, harassment, initiation rites, bullying, cyberbullying, theft, verbal insults, drugs, alcohol, and pornography have no place in the Scouting program and may result in revocation of membership.

All leaders are required to adhere to the Scouter Code of Conduct.

## Accommodations

Separate accommodations for adult males and females and youth males and females are required.

### Tenting

- Separate tenting arrangements must be provided for male and female adults as well as for male and female youth.
- Youth sharing tents must be no more than two years apart in age.

- Youth siblings of the same gender may share sleeping accommodations regardless of age with permission from their parents or legal guardians.
- In Cub Scouting, parents and guardians may share a tent with their family.
- In all other programs, youth and adults tent separately.
- Spouses may share tents.

### **Restrooms**

Separate shower and latrine facilities should be provided for male and female adults as well as for male and female youth. If separate facilities are not available, separate times should be scheduled and posted.

Privacy of youth is respected.

- Adults and youth must respect each other's privacy, especially in situations such as changing clothes and taking showers at camp.
- Adult leaders should closely monitor these areas but only enter as needed for youth protection or health and safety reasons.

## **Program Requirements**

- The buddy system must be used at all times in camp.
- The use of smartphones, cameras, mirrors, drones, etc., in places or situations where privacy is expected is prohibited.
- All aspects of the Scouting program are open to observation by parents and leaders.
- Scouting America does not recognize any secret organizations as part of its program.
- Hazing and initiations are prohibited and have no part during any Scouting activity.
- All forms of bullying and harassment including verbal, physical, and cyberbullying are prohibited.
- Inappropriate public displays of affection are prohibited.
- Sexual activity is prohibited.
- Appropriate attire is required for all activities.

## **Reporting Requirements**

Adult leaders and youth members have a responsibility to recognize, respond to, and report Youth Protection violations and abuse.

### **Reporting**

Youth Protection Policy Violations

- Serious Youth Protection policy violations or behaviors that put a youth's safety at risk must be reported to the Scout executive.
- Online reporting is also available at [Incident Reporting](#).

### **Mandatory Reporting of Child Abuse**

- All persons participating in Scouting programs are mandated reporters of child abuse.
- Reports must be made to local law enforcement and child protective services. State law may require additional reporting.
- This reporting duty cannot be delegated to any other person.
- Reporting to the Scout executive or Scouts First Helpline ensures that follow-up can occur for the safety of our youth. Scout executives and Scouts First coordinate follow-up actions.



### Scouts First Helpline

- As part of its “Scouts First” approach to the protection and safety of youth, Scouting America has established a dedicated 24-hour helpline to receive reports of known or suspected abuse or behavior that might put a youth at risk. **1-844-SCOUTS1 (1-844-726-8871)**
- If immediate assistance is needed in the handling of a sexual abuse allegation, contact Scouts First Helpline (1-844-SCOUTS1).

If someone is at immediate risk of harm, always call 911.



# Cub Scout Resident Camp Program

## Program Schedule

The Cub Scout resident camp program will follow a round-robin program in the afternoon of Day 1, and throughout the day on Day 2 and 3. Each one hour session will include break and travel time for the Cub Scouts to get to their next activity.

<b>Morning Program:</b>	9:00 AM - 12:00 PM
<b>Afternoon Program:</b>	2:00 PM - 5:00 PM
<b>Evening Program:</b>	After dinner (times vary by activity)

Scouts will travel in dens, with adult supervision, and families with multiple Cub Scouts will be kept together. Within each program area, activities will be differentiated to meet the needs, interests and rank of each Cub Scout.

Each den will receive a specific program rotation schedule when they arrive at camp.

Program activities will be offered by our trained camp staff to overlap with elements of the Cub Scout advancement program, though it is not the intent that all elements of a particular rank or Cub Scout Adventure will be completed at camp.

Cub Scout resident camp is all about having fun and developing a love of the great outdoors!

## Program Activities - Race into Scouting!

Our awesome staff is building an exciting Cub Scout adventure with a **Racing** theme! The program activities offered will include:

- Swimming
- Boating
- Archery
- BBs
- Slingshots
- Fishing
- Bouldering & Climbing
- STEM
- Sports and Games
- First Aid Skills
- Scout Skills
- Crafts
- Nature Hikes
- ...and more





# Enjoying Your Stay at RSR

## The Campsite

**ACCOMMODATIONS:** Each campsite is equipped with 2-person platform wall tents with cots. Each site also features a latrine with running water, picnic tables, a 19' x 20' pavilion, a fire ring, a flagpole, and bulletin board.

**YOUTH PROTECTION:** Units are required to follow all Scouting America Youth Protection policies. This includes separate accommodations for unmarried males and females as well as youth accommodations that do not place together Scouts of different genders, or those more than two years apart in age (the age gap requirement is waived for siblings).

For Cub Scout resident camp, a Scout may share a tent with their parent.

**TRASH:** For your convenience, RSR offers trash pick up at each campsite nightly. Please place trash outside the site along the road before dinner each evening.

**COMMISSIONER SERVICE:** A valuable resource for any unit at camp is the friendly Commissioner. RSR's Commissioners are veteran Scouters who are there to assist your pack and to help you take full advantage of all that RSR has to offer. Commissioners will also conduct a daily campsite visitation.

**STOVES AND LANTERNS:** Liquid fuel stoves and lanterns may be used in camp under adult supervision. Propane stoves may be used in open areas with adult supervision. Liquid fuel **MUST** be stored in approved containers and kept in appropriate storage areas.

**PERSONAL VEHICLES:** Personal vehicles may not be used on camp roads beyond the parking lot without permission from the camp director or ranger. All drivers must be licensed and 21 years of age or older. For safety reasons, and to prevent wear and tear, vehicles are not permitted within campsites at any time.

Authorized vehicles and trailers must be kept in the driveway outside of the campsite, but parked in such a way that all roads remain passable for camp and emergency vehicles. The posted speed limit of 10 MPH must be followed and at no time are riders permitted in the cargo areas of trucks and SUVs, or on attached trailers.

**CELL PHONES:** While the camp does not prohibit the use of cell phones by Scouts, we do support units that adopt such a policy while at camp. The use of cell phones and other electronic devices can distract a Scout from the numerous outdoor programs available at camp. The use of cell phones by Scouts may also encourage homesickness and allows a Scout to circumvent the responsible unit and camp leadership when upset or in need of assistance.



# Enjoying Your Stay at RSR

## Camp Services

**SHOWERS:** Hot showers are located near the dining hall, featuring 12 individual stalls.

**LAUNDRY:** A washer and dryer are available for use in the camp office.

**TRADING POST:** The Trading Post is the spot to purchase snacks, souvenirs, and camp apparel. Also available are toiletries, stationary, and other items that may have been left at home.

**QUARTERMASTER:** The Quartermaster maintains a supply of equipment available to be checked out for patrol cooking, cutting wood, and camp improvement projects. Also available are toilet paper and latrine cleaning supplies.

The Quartermaster is staffed by the Trading Post staff and is available anytime the store is open. For after-hours assistance, please see the staff in the Administration Building.

**LOST AND FOUND:** The camp Lost and Found is located in the camp office.

**HEALTH LODGE:** Qualified medical staffing is provided by an on-site EMT at all times. All injuries and illnesses in camp must be reported to the medical officer. Failure to do so may invalidate insurance claims. A doctor is on-call and emergency medical care is provided by Empire Ambulance and Samaritan Hospital in Troy.

**WIFI:** Free high speed wireless internet service is available at the camp office, dining hall, and Seneca Lodge for use by adult leaders and staff. The password may be obtained from the camp administration and should not be shared with campers to avoid overtaxing the system.

**COMPUTERS:** Two computers are available in the camp office for use by adults in camp.

**MAIL DELIVERY:** USPS mail deliveries are received Monday through Saturday. Each campsite has a mailbox in the camp office that should be checked on a daily basis by an adult for mail and messages.





# Food Service

## The RSR Dining Hall

Rotary Scout Reservation is pleased to provide a high quality dining experience prepared by experienced cooks. Dining Hall meals are served cafeteria style and the menu provides a range of tasty and nutritious options.

Accommodations can be made for those with special dietary needs. Please complete the online [Food Allergy & Dietary Restrictions Form](#) at least 2 weeks prior to arriving at camp

Program activities at meals will be led by the staff.

### DINING HALL MEAL TIMES

Breakfast	8:00 AM
Lunch	12:30 PM
Dinner	6:00 PM

## Visitor Meals

All visitors are required to sign in at the Administration Building upon arrival at camp. Visitors who wish to join the Scouts for a meal may purchase a meal ticket at that time.



# Health & Safety Information

The health and safety of all visitors to Rotary Scout Reservation is always a top priority. The camp is staffed with an EMT on-site at all times. To ensure the best quality of care for all Scouts, leaders, and visitors, all illnesses and injuries must be brought to the attention of the Health Officer as soon as detected. If further medical attention is warranted, emergency care will be provided by **Empire Ambulance** and **Samaritan Hospital** in Troy.

## Privacy of Medical Information

All medical information provided to Rotary Scout Reservation will be guarded with respect to the privacy of the individual. All medical documents are locked in the Health Lodge for the Health Officer's reference and returned directly to the Cubmaster or parent at the end of the week. Relevant medical information will be shared with responsible staff only when necessary and in conjunction with the parent's wishes.

## BSA Health and Medical Record

All campers and adults are required to provide a completed copy of the Scouting America Health and Medical Record (latest version available at [www.scouting.org](http://www.scouting.org)). Part C, which requires a record of a physical exam within the last year, is required of all campers and most adults as follows:

**The following groups are required to complete all three parts (A, B, and C) of the form:**

- All youth campers, regardless of length of stay
- All adults accompanying the Scouts for a total of 72 hours or more (hours need not be consecutive)
- Any adult, regardless of length of stay, who wants to receive a buddy tag to use the waterfront, or who wants to use the climbing tower or high course.

Adults staying for fewer than 72 hours who do not intend to use the waterfront, climbing tower, or high course are not required to submit Part C of the form (record of physical exam). However, all adult participants are required to provide at least Parts A & B of the Scouting America Annual Health and Medical Record. This form, which may be completed by the participant, includes a health history and emergency contact information.

Per NYS Health Department requirements, a complete record of immunization dates must be provided on or with the medical form for anyone requiring Part C. A notation of "up to date" is not acceptable. No buddy tag may be provided without immunization dates, so failure to complete this information will lead to a Scout's delayed participation in aquatic activities, including the swim test.

## Medications in Camp

The camp is not allowed to legally prescribe over-the-counter (OTC) medications. Scouts must bring with them any medications that they may require during their stay, including OTC meds.

**All medications, prescription and OTC, must be stored in their original container and with a prescription label assigned by name to the Scout.** All medicine will be held in locked storage in the Health Lodge in a bag labeled with the Scout's name and unit number. Scouts may hold on to prescribed inhalers and epipens and should keep them with them at all times.

Each Scout bringing medication to camp (prescription or OTC) must complete the Medications section of the health form, indicating the dosage that the Scout is to take and specific instructions regarding the frequency of medication. Additionally, parents must authorize the use of sunscreen and bug spray by their Scout while at camp.

The medical officer will discuss each Scout's medication schedule with him during check in. In most cases, Scouts will obtain meal time medications from the medical officer prior to the start of a meal in

the dining hall. For medications with alternate schedules (i.e. bedtime, first thing in the morning, etc.) arrangements will be made between the Scout and the medical officer.

Please be advised that all medications must be self-administered by the Scout under observation by the Health Officer. The Health Officer is not permitted to distribute or prescribe medication of any kind. It is the responsibility of the Scout, with the assistance of his unit leader or parent, to obtain his medications at the appropriate time. A record will be kept.

Adults may keep most personal medications with them in their sites, however the Health Officer will be happy to provide secure and refrigerated storage (if necessary) for all adult medications. Parents of Scouts in camp may hold on to their own child's medication, however in some cases it may be better to store the child's medication in the Health Lodge to ensure that it is accessible to medical personnel at all times, even when the parent is not.

## **Camp Arrival - Medical Re-Check**

In order to help expedite the medical re-check process as much as possible upon arrival to camp, please follow these guidelines:

- Collect and review all participant medical forms several weeks before camp.
- Ensure that all forms are complete, including immunization dates, parent's signature, and physician's signature indicating completion of a physical exam within one year.
- Do NOT collect medical forms in a binder with plastic sleeves. Keep all forms loose.
- Carry forms directly to the Cub Scout Pavilion with the Scouts for check-in.
- Make sure that Scouts are in possession of any medications they brought with them.
- Gather Scouts away from the pavilion to allow for private medical conversations.
- As each Scout is called forward, prepare the next to move up.
- Remind the Scouts to hold onto their buddy tags until they reach the waterfront.

## **Twin Rivers Council Accident/Insurance Policy**

The Twin Rivers Council, BSA carries a limited accident / sickness policy on all Scouts while in camp. It is the responsibility of unit leaders to process all charges for medical expenses through the unit's insurance policy.

RSR and the Twin Rivers Council is not responsible for pre-existing health conditions and any related prescriptions. Scouts and Scouters are expected to follow their doctor's or pharmacist's directions printed on any medicine container.

# Camp Staff

## STAFF

One of the ultimate Scouting experiences: Summer Camp Staff. Open to all candidates age 16 and over, summer camp staff is where bonds are made that last a lifetime. Staff members are paid to share their knowledge, skills, and years of Scouting experience with a new generation.

Staff positions are available for older youth and adults in every program and support area.

Interested staff candidates are encouraged to [apply online](#).

## CIT PROGRAM

The Rotary Scout Reservation Counselor-In-Training program is for Scouts and Venturers who are ready to take the next step in leadership, by learning how to counsel other Scouts in a fun, outdoor environment. Participants must be 15 years old before the start of camp and Scouts must be at least First Class rank. (Rank requirement does not apply to registered Venturers.)

The two-and-a-half-week CIT program allows half the day for the Scout's own advancement and half the day for training, observing, and developing instructional techniques under careful guidance. The CITs are exposed to as many program areas as possible, and some camp support areas as well.

Each CIT is paired with a staff member mentor who will serve as a guide and resource throughout the experience. Upon completion of their program, the CIT may be asked to stay on as an intern for the rest of the summer. The cost to participate in the CIT program is the same as one week of camp, but there is no cost to remain on as an intern.

Best of all, CITs and interns are able to continue to earn merit badges and enjoy the camp program during the half day each day that they are not working.

CITs are encouraged to stay with their troop when the unit is in camp, so that their leadership is available to the unit while at summer camp.

CIT candidates are encouraged to [apply online](#).





# Guidelines and Expectations

As the sign at the entrance to camp reads: "There are two rules in camp: The Scout Oath and the Scout Law." For further clarity, we offer these additional guidelines.

**ALCOHOL & ILLEGAL DRUGS:** Alcoholic beverages and illegal drugs of any kind are not allowed in camp under any circumstances. Offenders will be removed from camp immediately. Police will be notified as warranted.

**DAMAGE TO CAMP PROPERTY:** All participants are asked to respect the camp property and equipment. Damage to camp property negatively affects the program and causes fees to increase. All damage caused by neglect or willful intent will be billed to the unit responsible. Inspections of campsites will be conducted upon arrival and departure.

**FIREARMS:** Personal firearms and related equipment, including rifles, handguns, and ammunition, are not permitted in camp. Personal archery equipment may not be used for merit badge work and is not permitted at camp. The camp will provide all equipment necessary to safely participate in shooting sports programs under qualified supervision.

**FIRE PREVENTION:** Care should be used at all times around open flames, including matches, campfires, lanterns, and cook stoves. No open flames are permitted in tents. Liquid fuel must be stored in approved containers and kept secure. All Scouts and leaders should become familiar with the camp's fire safety plan. Make sure to complete your unit's campsite fireguard chart each day.

**LEAVING CAMP:** Anyone entering or leaving camp must sign in and out at the camp office. Scouts will be released only with permission from parents and the Cubmaster. When possible, we suggest written permission for dismissal be collected ahead of camp using the form provided available at [www.rsrbsa.org](http://www.rsrbsa.org) and held by the Cubmaster until needed.

**NO PETS:** For the safety of our campers and staff, pets are not permitted in camp. This includes drop-off/pick up. A midweek visit from a beloved pet may also contribute to homesickness among our younger campers. Please notify parents and visitors.

**QUIET TIME:** Leaders should verify that everyone is in the campsite nightly by 9:00 PM, with lights out by 10:00 PM.

Please be courteous to other Scouts in your area and keep evening noise levels down. Notify the camp administration immediately if anyone is unaccounted for.

**PROGRAM AREA BOUNDARIES:** Several program areas are marked with perimeter boundaries, including the waterfront, climbing tower, and shooting sports ranges. These perimeters are established for everyone's safety and no one (adult or youth, including staff) may cross these boundaries at any time except through established gates with the permission of the staff.

**RIDERS IN VEHICLES:** All passengers in vehicles must be in seats. Passengers may not be transported in or on trailers or in the beds of trucks.

**SECURITY OF BELONGINGS:** The camp and council are not responsible for the security of personal belongings brought to camp. Campers should be reminded that tents do not provide secure storage and exposure to the elements may also damage belongings.

**SMOKING:** Youth are NOT permitted to smoke at camp. Adults must not smoke or use vaping devices around Scouts. A smoking area is provided for adults behind the dining hall.

# Suggested Packing List

## Necessary Items

Completed Personal Health and Medical Record, including parent and physician signatures and accurate immunization dates.  
Medication, if needed, with original label (Prescription medication must have Scout's name on the label)  
Inhaler or bee-sting kit, if needed  
Sleeping bag or blankets and pillow  
Underwear  
Socks  
Sneakers (enclosed toe shoes must be worn at all times for safety)  
Hiking Boots (enclosed toe shoes must be worn at all times for safety)  
Shorts and T-Shirts  
Pajamas  
Sweater or Sweatshirt  
Windbreaker or Jacket  
Raincoat or Poncho  
Swimsuit/Swim Trunks  
Towel  
Toiletries (toothbrush, toothpaste, comb, mirror, soap, shampoo, deodorant)  
Washcloth and hand towel  
Flashlight & spare batteries  
Kleenex or handkerchief  
Insect Repellent (Parents must add to signed medication authorization on health form)  
Backpack  
Wallet & money for Trading Post purchases (Trading Post does not hold accounts)

## Optional

Fishing Pole (Bait provided by camp)  
Camera  
Swim fins/facemask  
Sunglasses  
Sunscreen (Parents must add to signed medication authorization on health form)  
Watch or alarm clock  
Musical instrument  
Reading material

# Camp Map

Full size versions are available online at [www.rsrbsa.org/maps](http://www.rsrbsa.org/maps).



Rotary Scout Reservation is a forested property typical of the Hudson Valley/Capital Region area of New York State. Dirt roads and walking paths criss-cross the property and some of these routes take pedestrians up and down hills.

Hiking boots or other sturdy shoes are recommended for everyone in camp. No prior experience or training is required to successfully navigate around camp, although some youth or adults with conditioning or mobility issues may find the distances or the hills in some areas of camp to be a bit more strenuous. Individuals with mobility challenges are asked to see the camp administration to receive permission for the use of a personal vehicle, as needed, while in camp.

# Parent & Guest Information

(A handy one-page guide to reproduce locally and distribute to parents.)

**PARENTS AND GUESTS:** ALL VISITORS MUST REPORT TO THE OFFICE UPON ARRIVAL AT CAMP. Supplies for campers may be left at the camp office.

**EARLY DEPARTURES:** If a Scout needs to leave camp for a scheduled appointment or early departure, the Scout is asked to meet their parent or guardian at the camp office. A camp Early Release Permission Form should be filled out in advance and must be signed by an adult leader from the unit remaining in camp before the Scout may be dismissed.

**PETS:** For the safety of all Scouts and Visitors, pets are not permitted in camp, whether leashed or not.

**DROP OFF/PICK UP:** On Day 1, Scouts may begin gathering in the parking lot with their unit at 12:45 PM. Check-in will begin at 1:00 PM. On Day 4, packs and Cub families will be dismissed following closing ceremonies at approximately 10:00 AM

**CAMPERSHIPS:** The Twin Rivers Council offers limited camperships for those in-council Scouts who need financial assistance to attend camp. Campership applications are available online at [www.rsrbsa.org](http://www.rsrbsa.org) and [www.trcscouting.org](http://www.trcscouting.org).

**MAIL:** Incoming mail will be given out from the office to Cubmasters for distribution to the Scouts. Scouts enjoy receiving mail from home. To help reduce homesickness, it is important for parents to refrain from comments such as "We miss you very much," "it's lonely without you," etc. This is especially true for our first time campers. Mail to camp should be sent at least three days in advance to ensure that it arrives while the Scout is still at camp.

The camp's mailing address:

Scout's Name  
Pack #, Campsite Name  
Rotary Scout Reservation  
279 Davitt Lake Road  
Averill Park, NY 12018  
(518) 283-4794  
(866) 766-9378

The camp phone number is:

The camp FAX number is:

All phone messages will be placed in the troop mailbox for leader pickup. Emergency messages will be delivered immediately. Please indicate clearly that a message is an emergency.

**PARKING:** All personal vehicles must be parked in the main parking lot. Vehicles may not be kept at the campsite unless approved by the camp director. Only camp service vehicles are permitted beyond the parking lot without permission. Handicap access passes are available at the Camp Office.

